



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

**REQUEST FOR QUOTATION (RFQ)**

<p>_____ Name of Company</p> <p>_____ Complete Company Address</p>	<p>Date: _____</p> <p>RFQ No.: <u>22-12-167</u></p> <p>PR No.: <u>2022-12-0275</u></p> <p>ABC: <b>P</b> <u>570,000.00</u></p> <p>PHILGEPS Ref. No.: <u>9373276</u></p>
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**To Whom It May Concern:**

Please quote your lowest price/s on the lot or item/s below, subject to General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than December 26, 2022 at 10:00am to the address listed above.

**GENERAL CONDITIONS**

1. All entries must be typewritten and legible;
2. Bidders must submit certificate of PHILGEPS Registration; or
3. Bidders must submit necessary business permits (SEC, LGU, DTL, CDA, etc.);
4. Place this RFQ in a sealed envelope and type the following details on the face of the envelope:

Your Company Name
RFQ No.:
PR No.:
PHILGEPS Reference No.:

**CONRADO C. GABARDA**  
BAC Chairperson

5. Delivery period must be at least within seven (7) calendar days upon receipt of the Notice of Award (indicated the days of delivery in the Bidder's Certificate)
6. Item/s delivered must have warranties for unit replacements, parts, labor or other services;
7. Price validity shall be for a period of three (3) months;
8. Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC);
9. Transaction with City School Division of Tayabas shall mean compliance by the winning bidder with the bid and delivery requirements before the issuance of check payment;
10. Failure to comply with these conditions shall mean disqualification of your bid proposal.

PLEASE QUOTE: PER LOT / PER ITEM				SUPPLIER/CONTRACTOR/CONSULTANT'S PROPOSAL BOX			
ITEM NO.	ITEM DESCRIPTION (Item Name & Technical Specifications)	QTY.	UNIT	FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL (Indicate Brand/Model Offer)	
				Unit Price	Total Price	Yes	No
1	Badminton Racket (1pc) 83g – 95g, 20-23 lbs	80	pcs				
2	Shuttlecock - Medium grade for training and recreation (1tube – 1 dozen), feather	36	pcs				
3	Whistle (polycarbonate mouthpiece with a vertical reinforcing rib. Pealess whistle with adjustable lanyard)	35	pcs				
4	Stopwatch (digital with 100 memory used for competition)	35	pcs				
5	Basketball ball size 7, leather	10	pcs				
6	Basketball Ball size 6, leather	32	pcs				
7	Volleyball Ball (standard 2 colors)	39	pcs				
8	Table/ Manual scoreboard 12" x 19" - portable (made of hard plastic, numbered plates - 2 sets, numbered from 1-30)	35	pcs				
9	Chess Board (full set) 19"x 19"	36	pcs				





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				Unit Price	Total Price	Yes	No
10	Chess Clock digital watch, size = 5.51"×3.46"×1.77" (148g)	35	pcs				
11	Baseball Ball premium leather, IBaF/PABA standard	20	pcs				
12	Baseball bat (standard)	4	pcs				
13	Baseball Batting Helmet (fiber glass, 2 ear protection)	4	pcs				
14	Set of baseball gloves/mitts (10 pcs fielders mitts, 1 pc catcher's mitt, and 1 pc first base mitt)	2	set				
15	Baseball Chest Protector 15in Intermediate Black	2	pcs				
16	Baseball Catcher's Mask Helmet, with throat and head (helmet) protector	2	pcs				
17	Baseball Leg Guard Black (Pair) 13"	2	pair				
18	Set of softball gloves (11pcs fielders gloves/ mitts and 1 pc catchers gloves/mitt)	2	set				
19	Softball ball, optic yellow	20	pcs				
20	Softball batting helmet with earflaps, ISF standard	4	pcs				
21	Softball batting helmet with earflaps, ISF standard	2	pcs				
22	Softball catcher's gear, youth size (set)	2	set				
23	softball bat (standard)	4	pcs				
<b>TOTAL</b>							
Date of Event							
Purpose				<b>PROCUREMENT OF SPORTS SUPPLIES, MATERIALS AND EQUIPMENT FOR SPORTS DEVELOPMENT PROGRAM</b>			

**SUPPLIER/CONTRACTOR/CONSULTANTS CERTIFICATION**

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in \_\_\_\_\_ days from receipts of the Notice of Award.

CANVASSER'S CERTIFICATION
<p>This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation (RFQ) in accordance to the guidelines in securing prices for the City Schools Division of Tayabas.</p> <p>_____</p> <p>Authorized Representative</p>

Signature over Printed Name
Company Tel./Fax/Mobile No.
Company Tax Identification No. (TIN)
Date



Brgy. Poto, Tayabas City  
(042) 710-0329 or (042) 785-9615

tayabas.city@deped.gov.ph  
<https://depedtayabas.com/>